

PROCUREMENT PLAN

A. GENERAL

1. *Project Information:*

- Country: Lao People's Democratic Republic
- Project Name: Community Livelihoods Enhancement and Resilience (CLEAR)
- P-number No.: P178545
- Project Implementation Agency: Community Livelihoods Enhancement and Resilience (CLEAR) Office

2. *Date of the revised Procurement Plan:* March 1, 2024.

3. *Period covered by this Procurement Plan:* 18 months from project effectiveness.

B. PREAMBLE

In accordance with paragraph 5.9 of the “World Bank Procurement Regulations for IPF Borrowers” (July 2016 revised November 2017 and August 2018) (“Procurement Regulations”) the Bank’s Systematic Tracking and Exchanges in Procurement (STEP) system will be used to prepare, clear and update Procurement Plans and conduct all procurement transactions for the Project.

This textual part along with the Procurement Plan tables in STEP constitute the Procurement Plan for the Project. The following conditions apply to all procurement activities in the Procurement Plan. The other elements of the Procurement Plan as required under paragraph 4.4 of the Procurement Regulations are set forth in STEP.

The Bank’s Standard Procurement Documents: shall be used for all contracts subject to international competitive procurement and those contracts as specified in the Procurement Plan tables in STEP.

National Procurement Arrangements: In accordance with paragraph 5.3 of the Procurement Regulations, when approaching the national market (as specified in the Procurement Plan tables in STEP), the country’s own procurement procedures may be used.

When the Borrower uses its own national open competitive procurement arrangements as set forth in the Public Procurement Law No. 30/NA, dated 2 November 2017 and the Instruction on Implementation Public Procurement Law No. 0477/MOF, dated 13 February 2019, such arrangements shall be subject to paragraph 5.4 of the Procurement Regulations and the following conditions:

- a) The request for bids/request for proposals document shall require that bidders/proposers submitting bids/proposals present a signed acceptance at the time of bidding, to be incorporated in any resulting contracts, confirming application of, and compliance with, Bank Anti-Corruption Guidelines, including without limitation the Bank’s right to sanction and the Bank’s inspection and audit rights;
- b) Information related to award of contract including reasons for rejection of unsuccessful bidders shall be published on the implementing agency websites and/or newspaper of wide circulation.
- c) All complaints on procurement related matters including complaints arising from procurement under Bank financed Projects whilst using National Procurement Procedures shall be dealt with in accordance with Article 33 of the Procurement Decree. Borrower shall put in place an effective complaint review mechanism for dealing with procurement related complaints, and shall disclose the details in all the bidding documents. All complaints shall be recorded by the Borrower in the appropriate tracking and monitoring system, as agreed between the Bank and the Borrower.

When other national procurement arrangements other than national open competitive procurement arrangements are applied by the Borrower, such arrangements shall be subject to paragraph 5.5 of the Procurement Regulations.

Leased Assets as specified under paragraph 5.10 of the Procurement Regulations: Leasing may be used for those contracts identified in the Procurement Plan tables.

Procurement of Second-Hand Goods as specified under paragraph 5.11 of the Procurement Regulations - is allowed for those contracts identified in the Procurement Plan tables.

Domestic preference as specified under paragraph 5.51 of the Procurement Regulations (**Goods and Works**).

- Goods: is applicable for those contracts identified in the Procurement Plan tables;
- Works: is applicable for those contracts identified in the Procurement Plan tables.

Sub-project / Community Procurement: The project will use the CDD procurement under this project. CDD procurement manual will be produced by the project. Sub-project procurement plan will be prepared separately each year and sent to the World Bank for information and reference. All activities under sub-projects will be subjected to the World Bank’s post review and will not be entered into STEP.

C. OTHER RELEVANT PROCUREMENT INFORMATION

Summary of the procurement packages planned during the first 18 months after project effectiveness.

I. Works and Goods and Non-Consultant Services

1.1. Prior Review Threshold: Procurement Decisions subject to Prior Review by the Bank as stated in Annex II of the Procurement Regulations:

Category	Procurement Method Thresholds		Prior Review Thresholds	
	Applicable thresholds (US\$)	Remarks	Applicable thresholds (US\$)	Remarks
WORKS				
RFB through Open International market approach	≥ 5.0 million	-	Yes	This has not been foreseen at the project preparation stage.
RFB through Open National market approach	≥ 200,000 - < 5.0 million	-	None	-
Request for Quotations	< 200,000	-	None	-
Direct Selection	None	No threshold; meet requirements of regulations 7.13-7.15	Same as for competitive selection	This has not been foreseen at the project preparation stage.
GOODS AND NON-CONSULTING SERVICES				
RFB through Open International market approach	≥ 1.0 million	-	Yes	This has not been foreseen at the project preparation stage.
RFB through Open National market approach	≥ 100,000 - < 1. million	-	None	Risk-based approach
Request for Quotations	< 100,000	-	None	
Direct Selection	None	No threshold; meet requirements of regulations 7.13-7.15	Same as for competitive selection	This has not been foreseen at the project preparation stage.

1.2. Procurement packages for Works, Goods and Non-Consulting Services (prior and post reviews) with method and Time Schedule

Ref. No.	Contract (Description)	Estimated Cost (US\$)	Procurement Method	Review by Bank	Expected Contract Signing Date	Remarks
G-001	Printing IEC Material/Manual (ESF, CFA, O&M and Posters) - (FY 1 & 2)	39,880	RFQ	Post	Jan-2024	
G-002	Printing IEC Material/Manual (ESF, CFA, O&M and Posters) - (FY 3 & 4)	44,880	RFQ	Post	Dec-2025	
G-003	Printing Books of Records for Primary SHGs and Advanced SHGs, Village SHG Management Committees (VSMCs) of Primary SHGs and Advanced SHGs - (FY 1 & 2)	31,482	RFQ	Post	Jan-2024	
G-004	Printing Books of Records for Primary SHGs and Advanced SHGs, Village SHG Management Committees (VSMCs) of Primary SHGs and Advanced SHGs and Producers' Groups (PGs) - (FY 3 & 4)	38,802	RFQ	Post	Dec-2025	
G-005	Printing IEC Materials for SHGs and VSMCs on SHG training, VSMC training on Institution Building - (FY 1 & 2)	33,000	RFQ	Post	Jan-2024	
G-006	Printing IEC Materials for SHGs and VSMCs on SHG training, VSMC training on Institution Building - (FY 3 & 4)	33,000	RFQ	Post	Dec-2025	
G-007	Printing IEC Materials for SHG members on Farm, Livestock & Non-Farm IGA trainings - (FY 1 & 2)	66,000	RFQ	Post	Jan-2024	
G-008	Printing IEC Materials for SHG members on Farm, Livestock & Non-Farm IGA trainings - (FY 3 & 4)	66,000	RFQ	Post	Dec-2025	
G-009	Cooking & Food Processing Equipment including Mill for Prepare Premix - (FY 1 & 2)	67,656	RFQ	Post	Jan-2024	
G-010	Cooking & Food Processing Equipment including Mill for Prepare Premix - (FY 3 & 4)	67,656	RFQ	Post	Dec-2025	
G-011	Printing of nutrition Manual & SBCC manual	8,402	RFQ	Post	Feb-2024	
G-012	Printing Recipes Manual and Village Nutrition Activity Calendar	6,836	RFQ	Post	Apr-2024	
G-013	Equipment for MMPL - (FY 1 & 2)	86,872	RFQ	Post	Jan-2024	
G-014	Equipment for MMPL - (FY 3 & 4)	86,872	RFQ	Post	Dec-2025	

G-015	T-shirts for Video Team (MMPL) and for Model Farmers	15,930	RFQ	Post	May-2024	
G-016	Print SBCC Materials and IEC Materials - (FY 1 & 2)	31,176	RFQ	Post	Jan-2024	
G-017	Print SBCC Materials and IEC Materials - (FY 3 & 4)	31,176	RFQ	Post	Dec-2025	
G-018	Equipment for YGs	84,814	RFQ	Post	Jan-2024	
G-019	Tablets for YGs	28,592	RFQ	Post	Jan-2024	
G-020	68 Motorbikes for YGs	105,778	RFB - National Market Approach	Post	Jan-2024	
G-021	Office Equipment (Desktop Computers, Laptops, Printers, Scanners, LCDs, Photocopiers and etc.) for District Offices - (FY 1 & 2)	95,000	RFQ	Post	Nov-2023	
G-022	Office Equipment for District Offices -(FY 3 & 4)	74,333	RFQ	Post	Nov-2025	
G-023	84 Motorbikes for District Staff	130,667	RFB - National Market Approach	Post	Oct-2023	
G-024	Vehicle 4WD	99,500	RFQ	Post	Nov-2023	New added
G-025	Vehicle 4WD	99,500	RFQ	Post	Jul-2024	New added
W-001	Office Repair, Vientiane Central Office	45,000	RFQ	Post	Dec-2023	
W-002	Office Repair, Gnod Ou District, Phongsaly	3,000	RFQ	Post	Jan-2024	No enter into STEP
W-003	Office Repair, Phongsaly District, Phongsaly	3,000	RFQ	Post	Jan-2024	No enter into STEP
W-004	Office Repair, Nga District, Oudomxai	3,000	RFQ	Post	Jan-2024	No enter into STEP
W-005	Office Repair, Pakbeng District, Oudomxai	3,000	RFQ	Post	Jan-2024	No enter into STEP
W-006	Office Repair, Kuane District, Houaphan	3,000	RFQ	Post	Jan-2024	No enter into STEP
W-007	Office Repair, Add District, Houaphan	3,000	RFQ	Post	Jan-2024	No enter into STEP
W-008	Office Repair, Nonghead District, Xiengkhouang	3,000	RFQ	Post	Jan-2024	No enter into STEP
W-009	Office Repair, Phoukoud District, Xiengkhouang	3,000	RFQ	Post	Jan-2024	No enter into STEP
W-010	Office Repair, Ta-oi District, Salavanh	3,000	RFQ	Post	Jan-2024	No enter into STEP
W-011	Office Repair, Samuoi District, Salavanh	3,000	RFQ	Post	Jan-2024	No enter into STEP
W-012	Office Repair, Kaleum District, Sekong	3,000	RFQ	Post	Jan-2024	No enter into STEP
W-013	Office Repair, Dakcheung District, Sekong	3,000	RFQ	Post	Jan-2024	No enter into STEP
W-014	Office Repair, Sepon District, Savannakhet	3,000	RFQ	Post	Jan-2024	No enter into STEP
W-015	Office Repair, Nong District, Savannakhet	3,000	RFQ	Post	Jan-2024	No enter into STEP
Total 1 (US\$):		1,535,549				

Notes:

- RFB - Request for Bids through - Open National Market Approach.
- RFQ - Request for Quotations.

II. Consultant Services

2.1 Prior Review Threshold: Selection decisions subject to Prior Review by Bank as stated in Annex II of the Procurement Regulations:

Category	Procurement Method Thresholds		Prior Review Thresholds	
	Applicable thresholds (US\$)	Remarks	Applicable thresholds (US\$)	Remarks
QCBS, QBS, FBS, LCS (Using the most appropriate market approach)	≥ 300,000	Shortlist of only National Consultants (Firms) for contract agreed in the PP	≥ 4.0 million	Risk-based approach
CQS (Open or limited competition through national or international market approach, specified in the PP and agreed with the Bank.	< 300,000	QCBS, QBS, FBS, LCS can be applied for contracts with value under \$300,000	None	
Direct Selection of firms	None	No threshold; meet requirements of regulations 7.13-7.15	Same as for competitive selection	
Individual Consultants	N/A depending on nature of services	Essential individual assignments will be defined in the Procurement Plan agreed with the Bank and in line with regulations 7.34-7.39 using the most appropriate market approach	≥ 500,000 and for the positions as specified in the PP agreed with the Bank	Risk-based approach

2.2 Short list comprising entirely of national consultants: Short list of consultants for services, estimated to cost less than US\$ 300,000 equivalents per contract, may comprise entirely of national consultants in accordance with the provisions of paragraph 7.1, Section VII of the Procurement Regulations.

2.3 Consultancy Assignments with Selection Methods and Time Schedule

Ref. No.	Description of Assignment	Estimated Cost (US\$)	Selection Method	Review by Bank	Expected Proposals Submission Date	Remarks
C-001	Executive Director	57,656	DS	Post	Jul-2025	Continuation Contract
C-002	Deputy Executive Director	53,542	DS	Post	Jul-2025	Continuation Contract
C-003	Engineering Specialist (Head)	50,488	IC	Post*	Oct-2023	
C-004	Engineering Officer	27,707	IC	Post*	Nov-2023	
C-005	Quality Assurance Officer	19,845	IC	Post*	Nov-2023	
C-006	Nutrition Community Development Specialist (Head)	37,510	IC	Post*	Oct-2023	
C-007	Nutrition Officer	16,330	IC	Post*	Nov-2023	
C-008	Agricultural & Livelihood Specialist (Head)	40,484	IC	Post*	Oct-2023	
C-009	Agricultural & Livestock Officer	24,721	IC	Post*	Nov-2023	
C-010	Micro-Finance Officer	23,650	IC	Post*	Nov-2023	
C-011	Monitoring & Evaluation Specialist (Head)	43,394	IC	Post*	Oct-2023	
C-012	Management Information Systems Control and Development Officer	18,056	IC	Post*	Nov-2023	
C-013	Evaluation & Management Information Systems Officer	18,232	IC	Post*	Nov-2023	
C-014	Finance and Administration Specialist (Head)	55,537	DS	Post	Jul-2025	Continuation Contract

C-015	Budget Analyst & Finance Officer	37,755	DS	Post	Jul-2025	Continuation Contract
C-016	Accountant	37,755	DS	Post	Jul-2025	Continuation Contract
C-017	Finance Management Officer		IC	Post*	Nov-2023	New added
C-018	Accounting Software	25,544	DS	Post	Jul-2025	Continuation Contract
C-019	Cashier / Administration	13,888	DS	Post	Jul-2025	Continuation Contract
C-020	IT Officer	24,383	DS	Post	Jul-2025	Continuation Contract
C-021	Secretary		IC	Post*	Jan-2024	
C-022	Procurement Officer	41,206	DS	Post	Jul-2025	Continuation Contract
C-023	Procurement Assistant		IC	Post*	Nov-2023	New added
C-024	Human Resource / Procurement Assistant	21,830	DS	Post	Jul-2025	Continuation Contract
C-025	Social / Gender Officer	18,900	IC	Post*	Oct-2023	
C-026	Environment Officer	18,900	IC	Post*	Oct-2023	New added
C-027	Capacity Building / Communication Officer	19,845	IC	Post*	Dec-2023	
C-028	7 Province ME Officers (based on district)		IC	Post*	Jan-2024	No enter into STEP
C-029	7 District ESF / Gender Officers (based on district)		IC	Post*	Jan-2024	No enter into STEP
C-030	7 District Procurement Officers (based on district)		IC	Post*	Jan-2024	No enter into STEP
C-031	14 District Team Leaders		IC	Post*	Dec -2023	No enter into STEP
C-032	14 District Engineer Officers		IC	Post*	Jan-2024	No enter into STEP
C-033	14 District Nutrition Officers		IC	Post*	Jan-2024	No enter into STEP
C-034	14 District Agri & Livelihood Officers		IC	Post*	Jan-2024	No enter into STEP
C-035	14 District Financial Management Officers		IC	Post*	Jan-2024	No enter into STEP
C-036	34 Livelihood YGs	753,984	IC	Post	Feb-2024	No enter into STEP
C-037	34 Nutrition YGs	753,984	IC	Post	Feb-2024	No enter into STEP
C-038	International Consultant to adapt the WB's CDD Transformative Grassroots Leadership Training Program and Manual for Sub-component 1.2	50,000	IC	Post	Feb-2024	
C-039	Develop Village Profiles - (FY 1 & 2)	33,660	DS	Post	Jan-2024	Continuation Contract
C-040	Develop Village Profiles - (FY 3 & 4)	33,660	DS	Post	Jan-2026	Continuation Contract
C-041	Development of Training Modules, Training Manual, Training Materials and Audio Visuals - (FY 1 & 2)	75,000	CQS	Post	Jan-2024	
C-042	Development of Training Modules, Training Manual, Training Materials and Audio Visuals - (FY 3 & 4)	75,000	CQS	Post	Jan-2026	
C-043	Production of SBCC material sets	11,432	IC	Post	Feb-2024	
C-044	Update and design of Recipes Manual	11,500	IC	Post	May-2024	
C-045	External Financial Audit (5 years) Continue the contract with Ernst & Young Lao Co.; Ltd.	150,000	DS	Post	Dec-2024	Continuation Contract
C-046	MIS support annual	5,000	IC	Post	Jan-2025	
C-047	GIS Consultancy	7,000	IC	Post	Mar-2024	
C-048	ICR Consultant (Last year project)	10,000	IC	Post	Apr-2027	

C-049	TA and BA Evaluation (Midterm) - (FY 1 & 2)	45,000	CQS	Post	Nov-2024	
C-050	TA and BA Evaluation (End project) - (FY 3 & 4)	45,000	CQS	Post	Nov-2026	
C-051	IGA / Additional Income Evaluation to capture IGA indicator - (FY 1 & 2)	50,000	CQS	Post	Nov-2025	
C-052	IGA / Additional Income Evaluation to capture IGA indicator - (FY 3 & 4)	50,000	CQS	Post	Apr-2027	
C-053	Qualitative Gender/Nutrition Assessment - (FY 1 & 2)	20,000	CQS	Post	Nov-2025	
C-054	Qualitative Gender/Nutrition Assessment - (FY 3 & 4)	20,000	CQS	Post	Apr-2027	
C-055	Nutrition Assessment - (FY 1 & 2)	20,000	CQS	Post	Nov-2025	
C-056	Nutrition Assessment - (FY 3 & 4)	20,000	CQS	Post	Apr-2027	
C-057	ACCPAC Accounting System Software and Service	15,000	DS	Post	Nov-2023	New added
C-058	Prepare the Project Implementation Manual (PIM)	40,000	DS	Post	Nov-2023	Contract awarded.
C-059	Revise the CFA Manual	30,000	DS	Post	Nov-2023	New added
C-060	Revise the ME Manual	30,000	DS	Post	Nov-2023	New added
C-061	Revise the Nutrition Manual & SBCC	30,000	DS	Post	Nov-2023	New added
C-062	Revise the Livelihood Manual	30,000	DS	Post	Nov-2023	New added
C-063	Revise VDP Process	30,000	DS	Post	Nov-2023	New added
Total 2 (US\$):		8,755,526				

Grand Total (1+2) (US\$):	10,291,075
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Notes:

- DS Direct Selection.
- IC Individual Consultant.
- CQS Consultant's Qualifications Based Selection.

* Technical Review (EOI evaluation report should be reviewed and cleared by the World Bank offline).